FEE SCHEDULE

OTAGO POLYTECHNIC
Te Kura Matatini ki Otago

National Certificate in Computing (Level 3)

Course Code	Name of Course	Unit Standards	Version	Credits	Cost	EFT Value
CF301001	Personal Computer Basics			5	$134.50	0.0417
	Demonstrate and apply knowledge of a personal computer system	2780	6	3		
	Manage and protect data in a personal computer system	2781	6	3		
CF302001	Word Processing			10	$265.80	0.0833
	Apply language and text processing skills to produce business documents	108	5	5		
	Produce information using word processing functions	112	5	5		
CF303001	Text and Information Management			10	$269.00	0.0833
	Customise software features to manipulate text for generic text and information management	12886	4	6		
	Integrate text and images and refine file management for generic text and information management	12887	4	6		
CF304001	Business Solutions			15	$397.10	0.1249
	Create a computer spreadsheet to provide a solution for organisation use	2785	6	5		
	Create and use a computer database to provide a solution for organisation use	2787	6	6		
	Use computer technology to solve a specified problem	5947	6	3		
CF305001	Desktop Publishing			5	$134.50	.0417
	Produce desktop published documents for organisation use	2789	6	6		
			Programme Totals		$1,200.85	.3749

An Annual Internet Fee of $45.00 is to be added to the first enrolment of each academic year.

The fees on this schedule are correct at time of printing. Fees are inclusive of GST at 15%